



Alcohol and Entertainment Licensing Sub-Committee (B)

Thursday 30 May 2013 at 10.00 am
Committee Room 4, Brent Town Hall, Forty Lane,
Wembley, HA9 9HD

Membership:

Members

Councillors:

Chohan

Jones

HM Patel

For further information contact: Toby Howes, Senior Democratic Services Officer
020 8937 1307, toby.howes@brent.gov.uk

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www.brent.gov.uk/committees

The press and public are welcome to attend this meeting

Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members

Item Page

1 Declarations of personal and prejudicial interests

Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.

2 Application by Ms Wendy Jones for a Temporary Event Notice for Tokyngton Community Association. Sherrins Farm, St Michael's Avenue, Wembley HA9 6SA 1 - 12



Please remember to **SWITCH OFF** your mobile phone during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.
- Toilets are available on the second floor.
- Catering facilities can be found on the first floor near The Paul Daisley Hall.
- A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge

LICENSING ACT 2003

Application for a Temporary Event Notice

1. The Application

Name of Applicant:	Ms Wendy Jones
Name & Address of Premises:	Tokyngton Community Association. Sherrins Farm, St Michael's Avenue, Wembley HA9 6SA
Applicants Agent:	None

1. Application

The application is for the sale of alcohol, regulated entertainment and late night refreshment on 1 June 2013 from 00:00hrs to 07:00hrs

2. Background

None

3. Promotion of the Licensing Objectives

None

4. Relevant Representations

Representations have been received from the Police and Environmental Health Officers on the grounds of prevention of public nuisance and the prevention of crime and disorder.

5. Interested Parties

None

6. Policy Considerations

Paragraph Nos: 8.1 – 8.4

8.1 Where responsible authorities and interested parties do not raise any relevant representations regarding the application made to the council, the council will grant the licence or certificate subject only to the conditions that are consistent with the operating schedule or club operating schedule and any mandatory conditions prescribed in the Act itself.

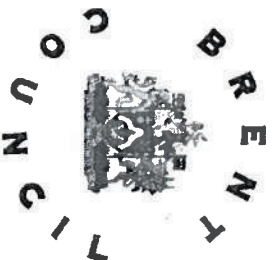
8.2 Where responsible authorities and interested parties raise relevant representations, the council may, if it is satisfied at a hearing or otherwise, impose conditions where considered necessary for the promotion of the licensing objectives.

8.3 Any conditions attached by the council or submitted by the applicant must focus on the direct impact of the activities taking place at licensed premises, on those attending the premises and residents and persons working in the area.

8.4 Any conditions attached to licences will be tailored to the individual needs, style and characteristics of the particular premises and events concerned and will be drawn from a 'model pool of conditions' (where appropriate) to the particular premises.

7. Associated Papers

- A. Copy of Application Form
- B. Copy of Representations



Temporary Event Notice

Before completing this notice please read the guidance notes at the end of the notice. If you are completing this notice by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary.

You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)	
1. Your name	
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input checked="" type="checkbox"/> Other (please state)
Surname	Jones
Forenames	Wendy
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)	
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)
Surname	N/A
Forenames	
3. Your date of birth	Day
4. Your place of birth	
5. National Insurance Number	
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)	
Post town	Post code
7. Other contact details	
Telephone numbers	
Daytime	
Evening (optional)	
Mobile (optional)	
Fax number (optional)	

E-Mail Address (if available)	[REDACTED]	.co.uk
8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)		
ST QUINTIN AVENUE		
LONDON		
W10 [REDACTED]		
Post town	LONDON	Post code W10 [REDACTED]
9. Alternative contact details (if applicable)		
Telephone numbers: Daytime	N/A	
Evening (optional)	[REDACTED]	
Mobile (optional)	[REDACTED]	
Fax number (optional)		
E-Mail Address (if available)	[REDACTED]	.co.uk

2. The premises

Please give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references) (Please read note 2)

TOKYNGTON COMMUNITY CENTRE
ST MICHEALS AVENUE,
WEMBLEY, MIDDLESEX HA9

Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.

Premises licence number NO

Club premises certificate number NO

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)

I will be using the whole premises.

Please describe the nature of the premises below. (Please read note 4)

It is a community centre which holds around 400 people.

Please describe the nature of the event below. (Please read note 5)

A birthday party.

3. The licensable activities

Please state the licensable activities that you intend to carry on at the premises (please mark an "X" next to the licensable activities you intend to carry on). (Please read note 6)

The sale by retail of alcohol	<input checked="" type="checkbox"/>
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>
The provision of regulated entertainment	<input checked="" type="checkbox"/>
The provision of late night refreshment	<input checked="" type="checkbox"/>
Are you giving a late temporary event notice? (Please read note 7)	<input checked="" type="checkbox"/>
Please state the dates on which you intend to intend to use these premises for licensable activities. (Please read note 8)	
12pm 1.6.2013- 07am 2.6.2013.	

PLEASE NOTE THAT ANY EVENT BEGINNING BEFORE MIDNIGHT AND CONTINUING INTO THE NEXT DAY WOULD COUNT AS TWO DAYS TOWARDS THE 21 DAY LIMITATION.

Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 9)

21:00- 07:00	
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 10)	400

If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please mark an "X" next to the appropriate box). (Please read note 11)	On the premises only	<input type="checkbox"/>
	Off the premises only	<input type="checkbox"/>
	Both	<input checked="" type="checkbox"/>

4. Personal licence holders (Please read note 12)

Do you currently hold a valid personal licence? (Please mark an "X" in the box that applies to you)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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If "Yes" please provide the details of your personal licence below.

Issuing licensing authority	
Licence number	
Date of issue	
Date of expiry	
Any further relevant details	

5. Previous temporary event notices you have given (Please read note 13)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the number of temporary event notices you have given for events in that same calendar year		
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice? (Please mark an "X" in the box that applies to you)		
	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>


6. Associates and business colleagues (Please read note 14)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? (Please mark an "X" in the box that applies to you)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If answering yes, please state the total number of temporary event notices your associate(s) have given for events in the same calendar year <p style="text-align: center;">1</p>		
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice? (Please mark an "X" in the box that applies to you)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? (Please mark an "X" in the box that applies to you)		
	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If answering yes, please state the total number of temporary event notices your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice? (Please mark an "X" in the box that applies to you)		
	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

7. Checklist (Please read note 15)		
I shall (Please mark the appropriate boxes with an "X")		
Send at least one copy of this notice to the licensing authority for the area in which the premises are situated	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Send a copy of this notice to the chief officer of police for the area in which the premises are situated	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Send a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated	<input checked="" type="checkbox"/>	<input type="checkbox"/>

If the premises are situated in one or more licensing authority areas, send at least one copy of this notice to each additional licensing authority	<input checked="" type="checkbox"/>
If the premises are situated in one or more police areas, send a copy of this notice to each additional chief officer of police	<input checked="" type="checkbox"/>
If the premises are situated in one or more local authority areas, send a copy of this notice to each additional local authority exercising environmental health functions	<input checked="" type="checkbox"/>
Make or enclose payment of the fee for the application	<input checked="" type="checkbox"/>
Sign the declaration in Section 9 below	<input checked="" type="checkbox"/>

8. Condition (Please read note 16)
It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

9. Declarations (Please read note 17)
The information contained in this form is correct to the best of my knowledge and belief.
I understand that it is an offence:
(i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and
(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.

Signature	
Date	10.5.2013
Name of Person signing	MS W. JONES

For completion by the licensing authority

10. Acknowledgement (Please read note 18)	
I acknowledge receipt of this temporary event notice.	
Signature	On behalf of the licensing authority
Date	
Name of Officer signing	

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The Licensing Officer
Health Safety and Licensing
London Borough of Brent
PO Box 411
Brent House
349/357 High Road
Wembley
HA9 6EP

**QK - Brent Borough
QD - Licensing Department**

Wembley Police Station
603 Harrow Road
Wembley
HA0 2HH
Telephone: 020 8733 3206
Facsimile: 020 8733 3101
Email:
nick.mortimer@met.police.uk
www.met.police.uk
Your ref:
Our ref: 01QK/281/13/NM
15th May 2013

Police Objection to the Temporary Event Notices for Tokyngton Community Centre on 1st and 2nd June 2013

I certify that I have considered the notice shown above and I wish to make **representations** that the use of the premises for the temporary event would undermine the crime prevention initiative, for the reasons indicated below.

Officer: Nick Mortimer

Brent Police Licensing

A licensing officer of the Metropolitan Police, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.

A Temporary Event Notice have been given under section 100 Licensing Act 2003 by Ms Wendy Jones, received in this office on Tuesday 14th May 2013.

Police are formally objecting to the notices under section 104 Licensing Act 2003. The Police objection is primarily concerned with the crime and disorder and public safety objectives:

The notices are to allow for the extended use of the premises from 0000 to 0700 the next day. The licensable activities are the sale of alcohol, late night refreshment and regulated entertainment .

The purpose of this objection is to give the applicant the opportunity to furnish the relevant authority with a Form 696 Risk Assessment in relation to this event. This is to include the details of the promoters and DJ's that will play at this event and should include detailed security plans.

I will contact the applicant in the near future to see if this matter may be resolved prior to a council hearing.

Yours sincerely

Nick Mortimer

Brent Police Licensing

Lo, Wai-yee

From: Wood, Martin
Sent: 15 May 2013 16:52
To: 'wendyjones768@yahoo.co.uk'
Cc: O'Donoghue, Natasha; Lo, Wai-yee; Wood, Martin
Subject: FW: Application Consultation - EHO (ref: 1606625)
Attachments: 1606625.htm; TEN.pdf; TEN signature.pdf

Dear Wendy

As per my telephone call just now I am making an objection to your application based on concerns that the event has potential to cause a public nuisance.

That is not to say the event cannot go ahead .My biggest concern is that the venue is in relatively close proximity to residential housing and the event is planned to run throughout the night until 7am. If you can agree to Conditions which will control the potential noise that may arise from this event then it maybe possible to withdraw the objection. My main concern however is the event terminal hour been 7am.

You said you had heard from Nick Mortimer from the Police (Licensing) and you were to provide him with details of Security and the sound.

I would like you to specify whether you will be using an in-house music system, or providing your own, or even hiring a music system.

I would also like you to specify what the equipment is (ie, CD mixer / turntables / amplifier / bass box / speakers) with specific focus on the equipment make and model and especially the power output in Watts of any amplifier/s and speakers. Can you please provide that asap.

If you can also give me details of how you intend to ensure that noise from amplified music, from guests being outside and from guests leaving the event will not cause a nuisance to nearby neighbours that would be a good start.

Please don't hesitate to come back to me if you need any assistance.

Regards

Martin

Martin Wood
Enforcement Officer

 : [+44 \(0\) 20 8937 5561](tel:+442089375561)

 : [+44 \(0\) 20 8937 5150](tel:+442089375150)

 : martin.wood@brent.gov.uk

Address: Safer Streets, 3rd Floor West, Brent House, 349-357 High Road, Wembley, HA9 6BZ



From: ENS Noise Team
Sent: 14 May 2013 16:41
To: Wood, Martin
Subject: FW: Application Consultation - EHO (ref: 1606625)

From: Environment and Protection
Sent: 14 May 2013 12:07
To: ENS Noise Team
Subject: Application Consultation - EHO (ref: 1606625)

LICENSING ACT 2003
Licence: TEN Notification
Reference: 1606625
Date & Time: 1 June 2013 12:00hrs - 2 June 2013 07:00hrs

Dear Sir/Madam,

Applicant: **Ms. Wendy Jones**
Premises: **TOKYNGTON COMMUNITY CENTRE, St Michaels Avenue, Wembley, HA9 6SA**

An application was made to Brent Council under the Licensing Act 2003 by the above-named applicant who is required to submit a copy of the application to the responsible authorities. If you have received the application and would like to make a representation please use the link below. Representations must specify in detail the grounds of opposition and must relate to the promotion of the licensing objective.

In order that consideration of the application may not be delayed, it will be appreciated if a reply can be sent to us by **16 May 2013**.

[Click here to complete the form](#)

Yours faithfully,

Wai Yee Lo
Business Support Officer
London Borough of Brent
Safer Streets
Brent House
349/357 High Road
Wembley
Middx HA9 6BZ
Phone: 020 8937 5359